

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Phase IV Long-Range Plan Action Items

FROM: Harry E. Fitzwater
DDA
7D18 HQ

EXTENSION

NO.

DD/A Registry

83-040/8

DATE

4 FEB 1983

STAT

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

RECEIVED FORWARDER

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

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This was discussed at a Staff meeting last week and should be taken as a proposal. I believe you are doing what is proposed

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DD/A Registry
83-0140/8

4 FEB 1983

MEMORANDUM FOR: Director of Communications
 FROM: Harry E. Fitzwater
 Deputy Director for Administration
 SUBJECT: Phase IV Long-Range Plan Action Items

As a result of the recent exercise in long-range planning for the EXCOM, a number of themes were identified which require further action. One of these is a concern on the part of EXCOM members that we formulate a communications strategy for the post-recapitalization period. You are hereby requested to conduct a thorough review of this subject and submit a detailed report on your findings. This review should include a plan for maintaining the thrust of the current Recapitalization Program into the future. A programmed replacement cycle should be established to take advantage of changing technology. The goal is to ensure that our communications system remains technically current, efficient, and fully capable of meeting all requirements which loom on the horizon. A mutually acceptable date for the completion of this report should be coordinated with the DDA Plans Officer.

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Harry E. Fitzwater

DDA/MS [redacted] (3Feb83)
 Orig - Adse
 1 - HEF Chrono
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